

Motiwala Education & Welfare Trust's

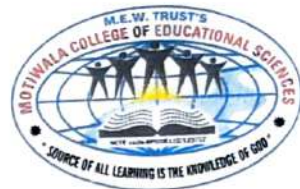
NCTE CODE NO.: APW06132/123757

**MOTIWALA COLLEGE OF EDUCATIONAL SCIENCES**

Motiwala Nagar, Gangapur -Satpur Link Road, Via Ashok Nagar Gangapur, Nashik - 422 012

Tel : +91 - 235 - 2354819, 2351693, Fax : 0253 - 2369401

E-Mail : [motiwalacollege@gmail.com](mailto:motiwalacollege@gmail.com) Website : [www.mces.org.in](http://www.mces.org.in)



## 6.3.5

**MOTIWALA EDUCATION AND WELFARE TRUST'S**

MOTIWALA (NATIONAL) HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL AND  
F.G. MOTIWALA P.G. INSTITUTE OF HOMOEOPATHY & RESEARCH CENTRE, NASHIK  
Ph. (0253) 2351693/2354819 Email :- mhmcl@hotmail.com Website :- www.mhmc.org.in

**SELF PERFORMANCE APPRAISAL FORM - 2021 - 2022**

(Admin Staff/ Account Staff/ Clerk/ Lab. Assist./ Hub Centre/ Technician/ Nursing/ Paramedical Staff/ Librarian)

Name of Institute :- MOTIWALA (National) Homoeopathic Medical  
College & Hospital & F.G. Motiwala P.G. Inst. of Hom &  
Research Centre, Nashik

**General Information**

- Full Name of Employee : Gauli ..... Rajendra ..... Shivram.  
(Surname) (Name) (Father's/Husband's Name)
- Designation : Asst. Librarian ..... Department : Library .....
- Date of Joining : In the Institution : 8/8/2017 In the Present Post : Assistant
- Date of Birth : 01-06-1987 ..... Age : 34 .....
- Permanent Address : Room No. 04, Motiwala College Staff  
Quarters, Motiwala Nagar Nashik .....
- Contact No. : Mob. 9922001018 ..... Residence : 7090326471 .....
- Qualification : B.A. M. Lib ..... Passing Year : 2021 .....
- Computer Knowledge : M.S. Office .....
- Typing Course : Marathi. .... wpm, English .... wpm,
- Org. Strength :

Sr.No.	Org. Assessment	Yes / No
1.	During this assessment year, have you made any good changes in yourself / If yes, which? If no why? <u>To serve positively, dedicated</u> <u>works for Institute Development (Library)</u>	<u>yes</u>
2.	Do you know Vision & Mission of the Trust ?	<u>yes</u>
3.	Do you know what is expected of you at work ?	
4.	Do you have the opportunity to do what you do best every day ?	<u>yes</u>
5.	Does you senior, or someone at work, seem to care about you as a person?	<u>yes</u>

**11. Your brief current Job responsibilities :**

Sr.No.	Work / Job responsibility	Percentage of timely work completion
1)	<u>Circulation of Books, Classification</u>	<u>80%</u>
2)	<u>Classification &amp; Cataloguing</u>	<u>60%</u>
3)	<u>Periodical Management</u>	<u>60%</u>
4)	<u>Maintained Library Record</u>	<u>80%</u>
5)	<u>Accession of New Arrival Books</u>	<u>80%</u>

## Assessment Report regarding ability and character of employee

Note :- Below mentioned activities may not be applicable to all categories of employee in all cases. Employees have to mention carefully Yes/No/NA which **Head of Department / Reporting Officer** have to verify and give specific remark against each activity and in the overall Observation column assessment has to be done in five points scale i.e. Very Good, Good, Fair, Average and below average.

Sr. No.	Activity	To be filled by employee	To be filled by Head of Department / Reporting Officer
		Yes/No/NA	Observations of HOD/ Reporting Officer
1.	<b>SELF AWARENESS AND ATTENDANCE :-</b>		
	Do you reach duty on time? And also reach your work place on time?	yes	
	Do you know rules, regulations, policies & procedures of the Institution.	yes	
	Do you take leave only with prior permission of your HOD ?	yes	
	When unplanned leave is taken do you inform you HOD or Administrator ?	yes	
	Do you follow rules of Uniforms, I-Cards ?	yes	
	Do you take interest in personal Clothing/grooming of hairs/Shaving (only males)	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
2.	<b>ATTITUDE TOWARDS CO-WORKER -</b>		
	Are you cooperative to the needs of your colleagues ?	yes	
	Are you receptive to the needs of your colleagues ?	yes	
	Are you sincere to the needs of your colleagues ?	yes	
	Do you motivate your colleagues ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
3.	<b>ATTITUDE TOWARDS PUBLIC / PATIENTS</b>		
	Are you cooperative to the needs of the public (Patients, Parents, Business Associates, Vendors, Well wishers of the Institute) ?	yes	
	Are you cheerful when you meet the public, Patients ?	yes	
	Are you tactful during your interactions with the public, Patients ?	yes	
	Do you develop good communication with the public, patients during your interactions with them ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
4.	<b>STAFF / STUDENT RELATIONS -</b>		
	Do you have the ability to engage, motivate, supervise, and effectively work with your colleagues ?	yes	
	Do you have the ability to engage, motivate, supervise, and effectively work in the interest of students ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
5.	<b>PERCEPTIVITY AND SENSITIVITY -</b>		
	Are you perceptive to the needs of the students, faculty and Institutional needs ?	yes	
	Are you sensitive to the needs of the student, faculty and Institutional needs ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
6.	<b>DEPENDABILITY -</b>		
	Do you carry through your task / areas of management assigned to you in a responsible manner ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		



7.	<b>INITIATIVE -</b> Do you take self-driven initiatives to improve your work ? Do you offer suggestions to the responsible authorities offering suggestions for improvements in work practices ? Do you lend assistance to your co-workers voluntarily ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes Yes Yes
8.	<b>RESPONSE TO SUPERVISION -</b> Do you positively respond to any instruction, guidance, correction and discipline by your superiors ? Do you have respect to your superiors ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes Yes
9.	<b>JUDGMENT / DECISION MAKING -</b> Do you have the ability to identify, analyse the problems and plan effective solutions ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes.
10.	<b>METHOD OF EXPRESSION -</b> Do you have the ability and ease in expressing ideas, opinions and information clearly and accurately, both orally and in writing ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes.
11.	<b>POTENTIALITIES</b> Do you have the talent, ability to respond to training or ambition for growth ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes.
12.	<b>INNOVATION AND CREATIVITY -</b> Are you innovative and creative in your tasks ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes
13.	<b>JOB KNOWLEDGE -</b> Do you possess good knowledge of your daily work for all aspects of the job to perform your job functions satisfactorily ? At the end of the day do you report your whole day work to your superiors ? Do you maintain proper work record of your Department ? Do you see the maintenance of equipments, machinery, Kits, Vehicles, Cleanliness of vehicles, Department, laboratories ? Do you meet work standards and complete all works always on time and focus on your work only ? Do you require constant supervision, or follow up to complete the given task ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes Yes Yes Yes Yes Yes.
14.	<b>RELATED ACCOMPLISHMENTS -</b> Do you give contributions or efforts beyond generally assigned responsibilities ? <b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)	Yes.

Signature of Employee  
Date:-

Name & Signature of Reporting Officer(A.O/Registrar/Med. Supdt./Principal/)  
Date:-  
**PRINCIPAL**  
Motiwala College of Educational Sciences, Nashik  
Reviewing Authority  
Date:-

**PRINCIPAL**  
Motiwala College of Educational Sciences, Nashik

**MOTIWALA EDUCATION AND WELFARE TRUST'S**

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F.G. MOTIWALA P.G. INSTITUTE OF HOMOEOPATHY & RESEARCH CENTRE, NASHIK  
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**SELF PERFORMANCE APPRAISAL FORM - 2021 - 2022**

(Admin Staff/ Account Staff/ Clerk/ Lab. Assist./ Hub Centre/ Technician/ Nursing/ Paramedical Staff/ Librarian)

Name of Institute :- Motiwala (National) Homoeopathic Medical College, Nashik.

**General Information**

- Full Name of Employee : Kamdi Hiraman Ramji  
(Surname) (Name) (Father's/Husband's Name)
- Designation : Lab Asst. Department : Pathology
- Date of Joining : In the Institution : ..... In the Present Post : .....
- Date of Birth : 04/07/1985 Age : 36
- Permanent Address : Motiwala college staff Quarter, Motiwala Nagar, Satpur - Gangapur Link Road, Nashik.
- Contact No. : Mob. 8805718902 Residence : .....
- Qualification : B.A. Passing Year : 04/07/2012
- Computer Knowledge : Yes
- Typing Course : Marathi ..... wpm, English ..... wpm,
- Org. Strength :

Sr.No.	Org. Assessment	Yes / No
1.	During this assessment year, have you made any good changes in yourself / If yes, which? If no why? .....	
2.	Do you know Vision & Mission of the Trust ?	<u>Yes</u>
3.	Do you know what is expected of you at work ?	<u>Yes</u>
4.	Do you have the opportunity to do what you do best every day ?	<u>Yes</u>
5.	Does you senior, or someone at work, seem to care about you as a person?	<u>Yes</u>

**11. Your brief current Job responsibilities :**

Sr.No.	Work / Job responsibility	Percentage of timely work completion
1	Maintaining and cleaning instrument of pathology lab	<u>95%</u>
2	Distribution of chemicals, reagents and instrument during practicals.	<u>95%</u>



## Assessment Report regarding ability and character of employee

Note :- Below mentioned activities may not be applicable to all categories of employee in all cases. Employees have to mention carefully Yes/No/NA which **Head of Department / Reporting Officer** have to verify and give specific remark against each activity and in the overall Observation column assessment has to be done in five points scale i.e. Very Good, Good, Fair, Average and below average.

Sr. No.	Activity	To be filled by employee	To be filled by Head of Department / Reporting Officer
		Yes/No/NA	Observations of HOD/ Reporting Officer
1.	<b>SELF AWARENESS AND ATTENDANCE :-</b>		
	Do you reach duty on time? And also reach your work place on time?	yes	
	Do you know rules, regulations, policies & procedures of the Institution.	yes	
	Do you take leave only with prior permission of your HOD ?	yes	
	When unplanned leave is taken do you inform you HOD or Administrator ?	yes	
	Do you follow rules of Uniforms, I-Cards ?	yes	
	Do you take interest in personal Clothing/grooming of hairs/Shaving (only males)	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
2.	<b>ATTITUDE TOWARDS CO-WORKER -</b>		
	Are you cooperative to the needs of your colleagues ?	yes	
	Are you receptive to the needs of your colleagues ?	yes	
	Are you sincere to the needs of your colleagues ?	yes	
	Do you motivate your colleagues ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
3.	<b>ATTITUDE TOWARDS PUBLIC / PATIENTS</b>	yes	
	Are you cooperative to the needs of the public (Patients, Parents, Business Associates, Vendors, Well wishers of the Institute) ?		
	Are you cheerful when you meet the public, Patients ?	yes	
	Are you tactful during your interactions with the public, Patients ?	yes	
	Do you develop good communication with the public, patients during your interactions with them ?		
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
4.	<b>STAFF / STUDENT RELATIONS -</b>	yes	
	Do you have the ability to engage, motivate, supervise, and effectively work with your colleagues ?	yes	
	Do you have the ability to engage, motivate, supervise, and effectively work in the interest of students ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
5.	<b>PERCEPTIVITY AND SENSITIVITY -</b>	yes	
	Are you perceptive to the needs of the students, faculty and Institutional needs ?	yes	
	Are you sensitive to the needs of the student, faculty and Institutional needs ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
6.	<b>DEPENDABILITY -</b>		
	Do you carry through your task / areas of management assigned to you in a responsible manner ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		

7.	<b>INITIATIVE -</b>		
	Do you take self-driven initiatives to improve your work ?	yes	
	Do you offer suggestions to the responsible authorities offering suggestions for improvements in work practices ?	yes	
	Do you lend assistance to your co-workers voluntarily ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
8.	<b>RESPONSE TO SUPERVISION -</b>		
	Do you positively respond to any instruction, guidance, correction and discipline by your superiors ?	yes	
	Do you have respect to your superiors ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
9.	<b>JUDGMENT / DECISION MAKING -</b>		
	Do you have the ability to identify, analyse the problems and plan effective solutions ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
10.	<b>METHOD OF EXPRESSION -</b>		
	Do you have the ability and ease in expressing ideas, opinions and information clearly and accurately, both orally and in writing ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
11.	<b>POTENTIALITIES</b>		
	Do you have the talent, ability to respond to training or ambition for growth ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
12.	<b>INNOVATION AND CREATIVITY -</b>		
	Are you innovative and creative in your tasks ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
13.	<b>JOB KNOWLEDGE -</b>		
	Do you possess good knowledge of your daily work for all aspects of the job to perform your job functions satisfactorily ?	yes	
	At the end of the day do you report your whole day work to your superiors ?	yes	
	Do you maintain proper work record of your Department ?	yes	
	Do you see the maintenance of equipments, machinery, Kits, Vehicles, Cleanliness of vehicles, Department, laboratories ?	yes	
	Do you meet work standards and complete all works always on time and focus on your work only ?	yes	
	Do you require constant supervision, or follow up to complete the given task ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		
14.	<b>RELATED ACCOMPLISHMENTS -</b>		
	Do you give contributions or efforts beyond generally assigned responsibilities ?	yes	
	<b>Overall observations of HOD/ Reporting Officer</b> (Very Good, Good, Fair, Average and below average)		

R. Kandi  
Signature of Employee  
Date:-

[Signature]  
Name & Signature of Reporting  
Officer(A.O./Registrar/Med. Supdt./Principal/)  
Date:-

[Signature]  
Reviewing Authority  
Date:-

**PRINCIPAL**  
Motiwala College of Educational  
Sciences, Nashik

**PRINCIPAL**  
Motiwala College of Educational  
Sciences, Nashik



# Motiwala College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Dr. Swapnil B. Nismal


Educational Qualification: M.A. M.Ed SET Ph.D.

Teaching Experience: 16 years over all.

Sub: B.Ed course 102 - Contemporary Indian Education Gender & Society  
Edu. Research, Economics, Commerce.  
F.Y.S.Y.B.Ed.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion		✓									
03	Depth of the matter and Extend at the matter			✓								
04	Balance Between Depth & Extent		✓									
05	Facts and concepts Projected		✓									
Total - 50			48									
Communicating skills 50 marks												
	1] Personal Presentation (Personality)			✓								
	2] Language: 1. Choice of Words											
	2. Language flow			✓								
	3. Diction											
	4. Audibility											
	5. Gestures and Eye Contact											
	3] Teaching Tools: 1. Black Board											
	Use of A/V aids 2. Posters			✓								
	3. Models / Etc.											
	4. O.H.P, Slides etc.											
	5. P.P.T.											
	4] Students Response:											
	interaction Questions from / to Students Rewards/			✓								
	Motivating / Encirclement & Student											
	5] Effectiveness of the Lecture											
	a] Checked if students Understood			✓								
	b] Observers impression											
Total - 50			45									
Total - 100 -			93									

Sign. & Name:

  
 Asst. Prof. Mahendra Gaikwad



# Motiwala College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Dr. Swapnil B. Nitmal

Educational Qualification: M.A. (Economics) M.Ed. SET, Ph.D.

Teaching Experience: 16 years

Sub: Contemporary Indian Edu. (F.Y.)

Educational Research (S.Y.)

Special Sub. - Economics, Commerce, History

Class: F.Y. & S.Y. B.Ed.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow				✓							
02	Logical Sequence: Concomitant flow Conclusion				✓							
03	Depth of the matter and Extend at the matter				✓							
04	Balance Between Depth & Extent				✓							
05	Facts and concepts Projected				✓							
		Total - 50			40							
	Communicating skills 50 marks											
	1] Personal Presentation (Personality)			✓								
	2] Language: 1. Choice of Words											
	2. Language flow											
	3. Diction			✓								
	4. Audibility											
	5. Gestures and Eye Contact											
	3] Teaching Tools: 1. Black Board											
	Use of A/V aids 2. Posters											
	3. Models / Etc.			✓								
	4. O.H.P, Slides etc.											
	5. P.P.T.											
	4] Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student			✓								
	5] Effectiveness of the Lecture											
	a] Checked if students Understood			✓								
	b] Observers impression											
		Total - 50			45							
		Total - 100 -			85/100							

Sign. & Name: Dr. Swapnil B. Nitmal  
Asst. Prof. Sunita Awadkar

# Motiwalla College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Dr. Swapnil Nirmal sir

Educational Qualification: M.A. [Ed.] M.Ed. Ph.D. SET

Teaching Experience: 16 years.

Sub: (i) Contemporary Indian Education  
(ii) Educational Research  
(iii) Methods :- Economics (iv) Commerce  
 Class: F.Y.B.Ed. & S.Y.B.Ed. (v) History.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion			✓								
03	Depth of the matter and Extend at the matter			✓								
04	Balance Between Depth & Extent			✓								
05	Facts and concepts Projected			✓								
	Total - 50			45								
	Communicating skills 50 marks			✓								
	1) Personal Presentation (Personality)			✓								
	2) Language: 1. Choice of Words 2. Language flow 3. Diction 4. Audibility 5. Gestures and Eye Contact			✓								
	3) Teaching Tools: 1. Black Board Use of A/V aids 2. Posters 3. Models / Etc. 4. O.H.P, Slides etc. 5. P.P.T.			✓								
	4) Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student			✓								
	5) Effectiveness of the Lecture a) Checked if students Understood b) Observers impression			✓								
	Total - 50			45								
	Total - 100 -			90								

Sign. & Name: lllll

4/10/2021



# Motiwala College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Dr. Swapnil Nitmal S. S.

Educational Qualification: M.A., M.Ed., SET, PhD

Teaching Experience: 16 years

Sub: 1) Contemporary Indian Education  
2) Educational Research

Class: 3) Methods - Economics, Commerce  
5) History F.Y.B.Ed. and S.Y.B.Ed.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion			✓								
03	Depth of the matter and Extend at the matter			✓								
04	Balance Between Depth & Extent			✓								
05	Facts and concepts Projected		✓									
Total - 50			10	36								
Communicating skills 50 marks												
	1] Personal Presentation (Personality)		✓									
	2] Language: 1. Choice of Words 2. Language flow 3. Diction 4. Audibility 5. Gestures and Eye Contact			✓								
	3] Teaching Tools: 1. Black Board Use of A/V aids 2. Posters 3. Models / Etc. 4. O.H.P, Slides etc. 5. P.P.T.			✓								
	4] Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student		✓									
	5] Effectiveness of the Lecture a] Checked if students Understood b] Observers impression			✓								
Total - 50			20	27								
Total - 100 -				93								

Sign. & Name:

Swapnil Nitmal S.  
(Kalamkar S.N.)



Motiwala Education Welfare Trust's Nashik  
**MOTIWALA COLLEGE OF EDUCATIONAL SCIENCES, Nashik. 422012**  
Tel.: +91-253-2351693, 2534819 Email: [motiwalacollege@gmail.com](mailto:motiwalacollege@gmail.com),  
Website: [www.mces.org.in](http://www.mces.org.in)

**Performance Appraisal Report- Self Appraisal – (2020- 2021)**  
**(For Teaching Staff)**

**A] General Information**

- 1] Full Name: Dr. Swapnil Bhalchandra Nirmal
- 2] Address: Kusam - Swami Janardhan Nagar Mahamulabad Road  
Panchvati Nashik 422003 8888874363
- 3] Date of Birth/Age: 14/03/1981
- 4] Qualification/Specialization: MA.M.Ed. SET. D.S.M. DIJ MLib. LL.B. Ph.D
- 5] Designation/Department: Principal
- 6] Date of Joining: 15/6/2010 In the Institution: M.C.E.S. In the Present Post: Principal
- 7] University Approval: Yes/No ✓ Approved as: Asst. Pro. Date: 20/10/2010 Status: Permanent/Temporary Permanent  
(In-Principal)

**B] Teaching B1)**

Principal - 01-01-2018

See C

Sr. No.	Subject taught during the previous year	Class	Per month		Taught in the Year	Steps taken for completion, missed during absence or leave
			Lectures	Practical		
1	102	F.Y. B.Ed	10	10		Work will be distributed in Teacher's
	106	Con. Ind. Edu. G.S.				
	107	Eco				
	112	Eco				
2		S.Y. B.Ed	Some Part	10		Work will be distributed in Teacher's.
	204	Research				
	205	Comm.				
	207	Inter.				
	209	Under. Self.				
	210	Basics of Research				

See A, B



Last Three years Result of the subject: (Percentage)

Sr. No.	Class	Subject	2017 - 18	Taught by me		2018 - 19	Taught by me		2019 - 20	Taught by me	
				Y	N		Y	N		Y	N
1	F.Y. B.Ed	102	100%	Y	-	100%	Y	-	100%	Y	-
		106	100%			100%			100%		
		107	100%			100%			100%		
		112	100%			100%			100%		
2	S.Y. B.Ed	204	100%	Y	-	100%	Y	-	98%	Y	-
		205	100%			100%			100%		
		210	100%			100%			100%		
									100%		

### B3) Your brief current daily job Responsibilities:

S.N.	Work/Job Responsibility	Percentage of timely work completion
1>	As. Principal	In Time
2>	As. Ass. Pro. of B.Ed.	In Time
3>	As. Teacher of 11 <sup>th</sup> And 12 <sup>th</sup>	In Time
	Commerce - (In college Time - No remuneration)	
	* For more information Please see the attachment.	
		See - D

### C] General

1) Regularity and Punctuality: CL, ML/Without pay at Last - 3 Years

	CL	ML	EOL
2017 - 18			
2018 - 19			
2019 - 20			

2) Detail of Participation of Following: -----

- i) Internal Evaluation: College And University Committee member - See - E
- ii) Paper Setting: Conducted orientation of all Teachers for MCQ Papers under - SPPU.
- iii) Assessment of Home Assignment: Yes for 102, 106, 107, 112, 204, 205, 210
- iv) Conduct of Examination: Yes As per Guideline given by SPPU Exam CEO, External Senior Supervisor Examination, Squad, for SPPU And YCMOU Exam Director & Custodian,

## D) Details of Evaluation/Contribution in Teaching

- A) Design of Curriculum: B-Ed syllabus has been constructed in 2015 At that time I was member for 102, 204, 112, 210
- b) Teaching Methods: 1) Question Answer 2) Discussion 3) Lecture 4) P.P.T, etc.
- c) Laboratory Experiments: Field visit to the bank, coin museum, Dr. B.R. Ambedkar skill development center,
- d) Evaluation Method: For 102 - 7 written exam, for 112 - Practical test  
204 - 7  
205 - 7 110 - Presentation.
- Including Books, Reading Material, Laboratory Manuals Etc.
- e) Remedial Teaching / Students Counseling: Personal Guidance to solve the Problem.

## E) Improvement of Professional Competence

- Details about refresher courses, orientation attended, Please see the attachment - P-4
- Participation of workshop, seminars, symposia. Please see the attachment P-5, 6
- Including other courses of other university. Please see the attachment. - P-8

## F) Research Contribution -

### A) Dissertation Work

- a) Concern Panel with Convener name: M.Ed. M.Phil Ph.D. Guide - section P-33  
co-Guide for MLib. students. Attached. - E
- b) Attendance & Contribution: 12 + Papers. Please see the attachment

### B) No. Of Papers Presented/ Publication: 12 + Papers. Please see the attachment

### C) Research Projects

Title Of The Project	Name of funding Agency	Duration	Institutional Progress
1) Development of Audio C.D. for B.A. First Year Education.	Shivaji University.	6 Month.	This technique was used for micro Teaching And. lesson.
2) Critical Analyses of B.A. First Self Learning Material.	Shivaji University	6 Month.	for 107 Text book Analyses.

### D) Details of Seminars, Conferences Symposia Organized: Please see the attachment

### E) Patent Taken, If Any Give Brief Description: Thinking on it.

## G) Extension Work/ Community Service -

### A) Please Give a Short Account of Your Contribution To



201  
i) National Literacy Mission: मातृशाला विस्तार अभियान और मातृशाला शिक्षण और वार्षिक शिक्षण रिपोर्ट  
B) Position Held/ Leadership Role Played In Organization Linked With Extension Work National Service Scheme  
Other

Similar Activity: life time member of extra mural studies of S.P.P.U. under that i have given 220 lecture from 2009 in many schools, and colleges, and online also.

## H) Participation in Corporate Life –

Please Give a Short Account of Your Contribution To

A) College/Institution/University: For This Please See the Attachment

B) Co-Curricular Activity: See the Attachment.

C) Enrichment of Campus Life: See the attachment

[Hostel, Sports, Games, Cultural Activities ]

D) Students Welfare and Discipline: Yes.

E) Membership /Participation in Bodies / Extra mural studies, distar management.

Committees on Education and National Development

I) **Assessment** Steps Taken By You for the Evaluation of the Course Program taught:

Teaching skill and

## J) General Data

State Brief Assessment of Your Performance Indicating

a) Achievements: Develop my ability in communication, Marketing, multitasking

b) Difficulties Faced: I get tensed immediately

c) Suggestions for Improvement: Please give us separate building for further Development.

## K) Voluntary Activities Undertaken Please Specify

a) Directly Related To College : Please see the attachment.

b) Related Your Development : I got good exposure in variety of field High Court work, Mantralay work, minority work D.H.F work, Z.P. work, New school and college establishment work, school shifting work, And All Administrative work At University.

c) Related To Society : Godavari Swachta Abiyan, Health Awareness Program  
Volunteer for Kumbh Mela 2015, Educational Program for Rajive  
Plastic and Environmental awareness Program

### L) Soft skills:

Quality	Exceptional 10 (Points)	Outstanding 9 (Points)	Very good 8 (Points)	Good 7 (Points)	Average 6 (Points)	Below Average 5 (Points)
Intellectual ability		✓				
Intellectual maturity		✓				
Leadership potential		✓				
Ability to go along with others		✓				
Written skill			✓			
Oral skill		✓				
Creativity/imagination	✓					
<b>Total</b>	<b>63</b>	<b>10</b>	<b>45</b>	<b>8</b>		

### M) Verification of Factual Data:

- a) General Information: See the Attachment. - See - C
- b) Teaching: Teaching from 2005 -
- c) Details of Innovations, Contribution in Teaching: Development of Audio CD, YouTube channel  
Name As Swapnil Mimal
- d) Improvement of Professional Competence: A lot. Dealing with different different things
- e) Research Contributions: Guiding two PhD student as co-Guide. - See - F
- f) Extension Work /Community Service: See the attachment. - See - D
- g) Participation in Corporate Life: See the attachment - See - D

### A) Self Appraisal grade to be given by the teacher himself/herself based on the overall performance report.

Grade	Excellent	Very Good	Good	Average	below Average
		✓			

Put Tick mark in the appropriate Box (✓)

Date: 24/9/2021

Signature of Faculty Teachers Swapnil S.

**Motiwalla College of Educational Sciences, Nashik- 422 012**

### Evaluation form

Name: Asst. Prof. Mahendra Gaikwad

**Educational Qualification:** M.A. (Eng) M.Ed. SET, LLB

Teaching Experience: 10 years

**Sub:** Advance Pedagogy & Application of ICT

Guidance & Counselling, Geography

**Class:** F.Y. & S.Y. B.Ed.

[illegible]

Sign. & Name: John Miller

Asst. prof. sunita Awandkar



# Motiwala College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Asst. Prof. Mahendra Gaikwad

Educational Qualification: M.A. [English] M.Ed. SET, L.L.B.

Teaching Experience: 10 years.

Sub: (i) Advance pedagogy & appli<sup>n</sup> of ICT

(ii) Guidance and counselling

Class: (iii) method :- Geography,  
F.Y.B.Ed and S.Y.B.Ed.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion			✓								
03	Depth of the matter and Extend at the matter				✓							
04	Balance Between Depth & Extent			✓								
05	Facts and concepts Projected			✓								
Total - 50				36	08							
Communicating skills 50 marks					✓							
1) Personal Presentation (Personality)				✓								
2) Language: 1. Choice of Words 2. Language flow 3. Diction 4. Audibility 5. Gestures and Eye Contact					✓							
3) Teaching Tools: 1. Black Board Use of A/V aids 2. Posters 3. Models / Etc. 4. O.H.P, Slides etc. 5. P.P.T.				✓								
4) Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student				✓								
5) Effectiveness of the Lecture a) Checked if students Understood b) Observers impression				✓								
Total - 50				36	08							
Total - 100 -												

88

Sign. & Name:

lllll  
4/10/2021

# Motiwalla College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Asst. Prof. Mahendra Gaikwad

Educational Qualification: M.A (Eng.), M. Ed., SET, LLB

Teaching Experience: 10 yrs.

Sub: 1) Advance Pedagogy and Application of ICT  
2) Guidance and Counselling  
 Class: 3) Methods - Geography  
F.Y.B. Ed. and S.Y.B. Ed.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion			✓								
03	Depth of the matter and Extend at the matter			✓								
04	Balance Between Depth & Extent		✓									
05	Facts and concepts Projected			✓								
Total - 50			10	36								
Communicating skills 50 marks												
1)	Personal Presentation (Personality)			✓								
2)	Language: 1. Choice of Words 2. Language flow 3. Diction 4. Audibility 5. Gestures and Eye Contact			✓								
3)	Teaching Tools: 1. Black Board Use of A/V aids 2. Posters 3. Models / Etc. 4. O.H.P. Slides etc. 5. P.P.T.			✓								
4)	Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student			✓								
5)	Effectiveness of the Lecture a) Checked if students Understood b) Observers impression			✓								
Total - 50			10	45								
Total - 100 -				91								

Sign. & Name: [Signature]  
 (Kalamkar S.N.)

# Motiwalla College of Educational Sciences, Nashik- 422 012

## Evaluation form

Name: Asst. Prof. Mahendra Chaitkud

Educational Qualification: MA. MEd. SET. LLB

Teaching Experience: 10 years.

Sub: Advance Pedagogy I & II  
Guidance And Counseling

Class: Geography F.Y.B.Ed. SYBBEd.

Sr. No.	Observation Related to	Observation of the Evaluation	Marks obtained									
			10	9	8	7	6	5	4	3	2	1
01	Evidence of the matter Sequential flow			✓								
02	Logical Sequence: Concomitant flow Conclusion			✓								
03	Depth of the matter and Extend at the matter			✓								
04	Balance Between Depth & Extent			✓								
05	Facts and concepts Projected		✓									
Total - 50			46	36								
Communicating skills 50 marks				✓								
1) Personal Presentation (Personality)				✓								
2) Language: 1. Choice of Words 2. Language flow 3. Diction 4. Audibility 5. Gestures and Eye Contact				✓								
3) Teaching Tools: 1. Black Board Use of A/V aids 2. Posters 3. Models / Etc. 4. O.H.P, Slides etc. 5. P.P.T.			✓									
4) Students Response: interaction Questions from / to Students Rewards/ Motivating / Encirclement & Student				✓								
5) Effectiveness of the Lecture a) Checked if students Understood b) Observers impression				✓								
Total - 50			46	36								
Total - 100 -			92									

Sign. & Name:

*Dr. S.B. Chaitkud*





Motiwala Education Welfare Trust's Nashik  
**MOTIWALA COLLEGE** of educational sciences, Nashik.422012  
Tel.: +91-253-2351693, 2534819 Email: motiwala college@gmail.com,  
Website: www.mces.org.in

**Performance Appraisal Report- Self Appraisal – (2020- 2021)**  
(For Teaching Staff)

**A] General Information**

- 1] Full Name: Mr. MAHENDRA HIRAMAN GAIKWAD
- 2] Address: PLOT NO-13, DATTATRAY NAGAR, AMRUTDHAM PANCHAVATI  
Phone No. : MOBILE NO - 9922990705
- 3] Date of Birth/Age: 01/06/1981
- 4] Qualification/Specialization: M.A. M.Ed. SET - CTET, DSM, LLB
- 5] Designation/Department: ASSISTANT PROFESSOR, DEPT - B.Ed
- 6] Date of Joining: 11/09/2014 In the Institution: 11/09/2014 In the Present Post: 11/09/2014
- 7] University Approval: Yes/No ☒ Yes ☐ No Approved as: Asst. Prof. Date 13-05-15 Status: Permanent/Temporary

**B] Teaching B1)**

Sr. No.	Subject taught during the previous year	Class	Per month		Taught in the Year	Steps taken for completion, missed during absence or leave
			Lectures	Practical		
1	① 105	F.Y. B.Ed ICT →	10	10		Alternative arrangement is done before taking leave with prior permission of the Principal.
	② 106	Geography	08	08		
	③ 107	Geography	08	08		
	④ 108	Geography	12	One month		
	+ 211 ICT			One month		
2	① 204	S.Y. B.Ed Guidance & Counseling	10	10		Yes I do an alternative arrangement during my absence.
	② 205	Geography	10	10		
	③ 208	Reading	04	04		
	④ 211	Drama	04	04		

Other Guidance

206, 207, 209, 210, 212:

I guide all the S.Y. B.Ed students for 1 lessons and concern activities of their subjects.

Last Three years Result of the subject: (Percentage)

Sr. No.	Class	Subject	2017 - 18	Taught by me		2018 - 19	Taught by me		2019 - 20	Taught by me
				Y ✓	N		Y	N		
1	F.Y. B.Ed	104 ICT.	100%	Yes		100%	✓		100%	Yes
2	F.Y. B.Ed	106-07	100%	Yes		100%	✓		100%	Yes.
3	S.Y. B.Ed	204-Guidance								
4		→ Geography	100%	Yes		100%	✓		100%	Yes

B3) Your brief current daily job Responsibilities:

S.N.	Work/Job Responsibility	Percentage of timely work completion
1.	Regular lectures conducted as per time table.	100 %.
2.	Practical orientation and guidance.	100 %.
3.	Remedial Teaching and Counseling.	All the work is done in time.
4.	Co-curricular Activities: Planning & Execution	
5.	ICT Batches - Practicals - Social Service Activities.	
6.	Saral Portal work for Junior college.	
		100 %.
		100 %.

C] General

1) Regularity and Punctuality: /CL, ML/Without pay at Last - 3 Years

	CL	ML	EOL
2017 - 18			
2018 - 19			
2019 - 20			

2) Detail of Participation of Following: -----

- i) Internal Evaluation: ----- F.Y. and S.Y. B.Ed Internal Evaluation 101 TO 112
- ii) Paper Setting: ----- B.Ed, M.Ed, M.A. Education, Dsm, Y.C.M open University.
- iii) Assessment of Home Assignment: ----- Yes for all B.Ed papers.
- iv) Conduct of Examination: ----- Yes. ✓

## D] Details of Evaluation/Contribution in Teaching

- A] Design of Curriculum: Active participation in syllabus development  
b] Teaching Methods: Lecture Method, Explanation, use of Technology  
c] Laboratory Experiments: ICT practical in ICT Lab.  
d] Evaluation Method: Exam

Including Books, Reading Material, Laboratory Manuals Etc.

- e] Remedial Teaching / Students Counseling: Yes. I do.

## E] Improvement of Professional Competence

Details about refresher courses, orientation attended, Yes I have attended

Participation of workshop, seminars, symposia. Yes I have participated.

Including other courses of other university. \_\_\_\_\_

## F] Research Contribution –

### A] Dissertation Work

a) Concern Panel with Convener name: \_\_\_\_\_

b) Attendance & Contribution: \_\_\_\_\_

B] No. Of Papers Presented/ Publication: One research paper published at National Level Seminar.

### C] Research Projects

Title Of The Project	Name of funding Agency	Duration	Institutional Progress

D] Details of Seminars, Conferences Symposia Organized: \_\_\_\_\_

E] Patent Taken, If Any Give Brief Description: \_\_\_\_\_

## G] Extension Work/ Community Service –

A] Please Give a Short Account of Your Contribution To



i) National Literacy Mission: ASER (Annual Status of Education Report)

2016

B) Position Held/ Leadership Role Played In Organization Linked With Extension Work National Service Scheme

Other

Similar Activity: \_\_\_\_\_

## H) Participation in Corporate Life -

Please Give a Short Account of Your Contribution To

A) College/Institution/University: At Mohiwala College of Educational Sciences Nashik.

B) Co-Curricular Activity: Incharge of co-curricular Activities (Planning and Execution)

C) Enrichment of Campus Life: I arrange various co-curricular and social service activities.

[Hostel, Sports, Games, Cultural Activities]

D) Students Welfare and Discipline: I have handled anti ragging department

E) Membership /Participation in Bodies /

Committees on Education and National Development

I) **Assessment** Steps Taken By You for the Evaluation of the Course Program taught:

## J) General Data

State Brief Assessment of Your Performance Indicating

a) Achievements: Being an assistant professor I have passed LLB in first class.

b) Difficulties Faced: To study is a big challenge.

c) Suggestions for Improvement: \_\_\_\_\_

## K) Voluntary Activities Undertaken Please Specify

a) Directly Related To College: voluntarily worked in ISHATO and Bicentennery in 2017.

MHMC Doctors orientation micro teaching.

b) Related Your Development: Voluntarily worked in ISHATO international conference arranged by MHMC.

I have passed CTET exam for the development of teaching competencies and also completed

For last 7 years I have been working as an ICT incharge and doing well for my department.

LLB.

c) Related To Society : I arrange or plan the social service activity for B.Ed students

### L) Soft skills:

Quality	Exceptional 10 (Points)	Outstanding 9 (Points)	Very good 8 (Points)	Good 7 (Points)	Average 6 (Points)	Below Average 5 (Points)
Intellectual ability		✓				
Intellectual maturity		✓				
Leadership potential		✓				
Ability to go along with others		✓				
Written skill		✓				
Oral skill		✓				
Creativity/imagination		✓				
Total						

### M) Verification of Factual Data:

- a) General Information: Try to bring effectiveness in my B.Ed students
- b) Teaching: Use of PPT, Group Discussions. teaching methodology
- c) Details of Innovations, Contribution in Teaching: Use of technology and ICT / E-content
- d) Improvement of Professional Competence: Attend various programmes and workshop.
- e) Research Contributions: Written one research paper.
- f) Extension Work / Community Service: Social Service Activities
- g) Participation in Corporate Life: Actively participate in various programmes

A) Self Appraisal grade to be given by the teacher himself/herself based on the overall performance report.

Grade	Excellent	Very Good	Good	Average	below Average
	✓				

Put Tick mark in the appropriate Box (✓)

Date: 23/09/2024  
Faculty/Teachers

  
Signature

of